

## Ethical Guidelines for Authors

When you submit a paper to SUMEDHA JOURNAL OF MANAGEMENT, you are confirming that you have read these ethical guidelines, agree to the contents and have taken any appropriate actions.

### Content

By submitting a paper to SUMEDHA JOURNAL OF MANAGEMENT, it is understood that all authors have thereby declared that they have read and agree on the content of the submitted paper.

### Ethics

Submissions may be rejected by SUMEDHA JOURNAL OF MANAGEMENT Editorial Office if it is felt that the work was not carried out within an ethical framework.

SUMEDHA JOURNAL OF MANAGEMENT adheres to the principles outlined by COPE – *Committee on Publication Ethics*. [<https://publicationethics.org/>]

#### Competing/conflicting interests

Authors must make a declaration in their paper of all potential competing interests involving people or organisations that might reasonably be perceived as relevant.

Examples of competing interests include, but are not limited to, financial, professional and personal interests such as:

- Research grants (from any source, restricted or unrestricted)
- Relationships (paid or unpaid) with organisations and funding bodies including nongovernmental organisations, research institutions or charities
- Membership of lobbying or advocacy organisations
- Personal relationships (i.e. friend, spouse, family member, current or previous mentor, adversary) with individuals involved in the submission or evaluation of a paper, such as authors, reviewers, editors, or members of the editorial board of an SUMEDHA JOURNAL OF MANAGEMENT journal
- Personal convictions (political, religious, ideological, or other) related to a paper's topic that may interfere with an unbiased publication process (at the stage of authorship, peer review, editorial decision making or publication)

### Plagiarism

Plagiarism in any form constitutes a serious violation of the principles of scholarship and is not acceptable.

Examples of plagiarism include:

1. *Word-for-word copying* of portions of another's writing without enclosing the copied passage in quotation marks and acknowledging the source in the appropriate scholarly convention.
2. The use of a particularly *unique term or concept* without acknowledging the original author or source.
3. The *paraphrasing or abbreviated restatement* of someone else's ideas without acknowledging that another person's text has been the basis for the paraphrasing.
4. *False citation*: material should not be attributed to a source from which it has not been obtained.
5. *False data*: data that has been fabricated or altered in a laboratory or experiment; although not factually plagiarism, this is clearly a form of academic fraud.
6. *Unacknowledged multiple authors or collaboration*: the contributions of each author or collaborator should be made clear.
7. *Self-plagiarism/double submission*: the submission of the same or a very similar paper to two or more publications.

These guidelines also apply to companies or individuals that work on industry-sponsored publications, such as freelance writers, contract research organisations and communications companies.

*End of document.*